



The Summer Career Acceleration Program prepares students for the workforce through a combination of a summer internship and an industry certification. By the end of the program, participating students will be equipped with work-ready skills and a technical certification that will bolster job opportunities and provide them with a chance for greater long-term success. **Pinellas County Schools** and the **Pinellas Education Foundation** are seeking business partners to host student interns in the Summer Career Acceleration Program.

Quick Facts:

- Students will work 20 hours per week on the days and times that are needed by the employer.
- The student intern will be paid by a grant. There is no cost to the employer.
- The intern must be able to attend industry certification training from either 8-11 a.m. or 1-4p.m., Monday to Thursday during the internship.
- Student interns will begin work on or after May 30, 2019, and conclude by July 18, 2019 (140 hours total).
- Business owners are responsible for:
 - o Having a single point of contact for communication
 - o Participating in a job placement fair in April
 - o Attending an orientation in May
 - o Reinforcing workplace readiness skills in the workplace
 - o Reinforcing successful completion of the industry certification program

Student Intern Profile:

- Rising 12th grade student in Pinellas County Schools, 16-18 years old
- Students who will likely need to work upon high school graduation who are not currently enrolled in an industry certification program.

Timeline:

February 28 Summer Career Acceleration Program Kick Off
March 15 Business Partner Commitment deadline
April Job Placement Fairs (north and south county locations)
May Student intern and employer orientations (multiple)
June 3-July 18 Industry Certification training



**Pinellas Education
Foundation**

Frequently Asked Questions

What types of business partners are being sought? All types of businesses—private, public sector, non-profits, municipalities and more are sought for intern placement.

What industry certification areas will students pursue? Students will pursue one of the following areas: Adobe Illustrator, Adobe InDesign, Adobe Photoshop, Health EKG Tech, ServSafe or Certified Internet Business Associate.

Do the business and internship responsibilities need to align to the industry certification areas that students are pursuing? No.

How will businesses select student interns? Interns will interview with prospective employers at a Job Fair in April 2019. Placement and selection will be coordinated to match prospective interns with businesses by PCS staff. Business preference will be considered first, but student transportation and business location will also be considered.

Who will supervise the intern? What if there is a problem? Pinellas County Schools will provide an On-the-Job training teacher as a point of contact for the business. The teacher will visit the worksite once per week. On a daily basis, an employee from the business will supervise the intern. If there are problems, the teacher will work with the business to resolve any concerns.

What type of experience is the student expected to have? It is expected that the student performs the functions of an entry level position for the employer. Exposure to the entire job site and other positions would be beneficial for the student, but it is not required. It is essential that the employer emphasize job readiness skills – such as communication skills, strong work ethic and technical skills – defined in the orientation and the importance of completing the industry certification area.

Who can I contact for additional questions?

Marianna Leslie, Apprenticeships & Work-Based Learning Specialist

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Where can I enroll my business?

At this [link](#), at www.pinellaseducation.org/scap2019 or use the QR code.



**Pinellas Education
Foundation**



st. petersburg
www.stpete.org



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